

WARREN COUNTY COMMISSIONERS MEETING
MONDAY JULY 5, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Ben Dispennett, LEDO Director; Greg Hansbraugh; Brenda Leak; Lyn Martin; Keith Steward; ^{Perry} ~~Petty~~ Conrad; Cheryl Clark; Kevin Howard.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Department; Anthony Pruitt, Sheriff; Phil Astell, EMA Director; Sharon Hutchison, Council; John Kuiper, Zoning Director.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Craig Greenwood made a motion to approve the agenda with a second from John Comer, all voted in favor.
 - b. John Comer made a motion to approve the June 19, 2023 Commissioner Meeting Minutes with a second from Craig Greenwood, all voted in favor.
 - c. John Comer made a motion to approve the June 19, 2023 – July 5, 2023 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. John Comer made a motion to approve the June 23, 2023 payroll with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon stated Highway is cleaning up after the past week storms. Hobaugh stated the 2023-2 Community Crossing Grant will not be applicable due to receiving all available funding in 2023-1 grant cycle. Greenwood inquired about Division Road flooding issue. Herndon stated this has been worked on and is improved.
 - f. UBO Morehouse – Clay Andrews opened the UBO hearing. Barce inquired of progress and reinspection. Kuiper stated there has been no progress made and more damage from storms. Barce stated Morehouse was informed on June 5, 2023 to have the home inspected and was ordered to attend. Mr. Morehouse is not in attendance. Barce explained the options to the Commissioners. Discussed fines, County remove home then charge Mr. Morehouse. Discussed bids to remove the home. John Comer made a motion to modify notifying Mr. Morehouse the County is seeking bids with 30-day notice, County will get bids seconded by Clay Andrews, all voted in favor. Kuiper will get bids. Discussed fines. Clay Andrews closed the UBO hearing.
 - g. Foster Residents Nuisance Concern – Keith Steward, Foster resident, explained Oak Grove Motel nuisance issues. Steward explained many municipalities have a nuisance ordinance which allows hotel/motel problems with crime to be shut down. Sheriff Pruitt stated the County Sheriff's Department has been dispatched many times and explained the issues. Steward presented signed Petition to Declare Oak Grove Motel a Nuisance. Greg Hansbraugh explained many issues with people walking around the area, drugs, prostitutes, etc. Motel owners have asked neighbors to cut down trees on the property lines. There are children in the area and families are fearful. Discussed a nuisance ordinance. Sheriff Pruitt stated the K-9 will help in the future. Discussed maintaining a common nuisance. Barce discussed the civil side such as ordinance violation through court. Barce will investigate the best legal process for the situation.
 - h. Greater Lafayette Commerce Community, GLCC, Sub Agreement – Clay Andrews explained GLCC broadband project in association with READI grant. Dispennett explained the funding will be received by GLCC, County will pay JOINK and GLCC will reimburse. Herndon stated many asked for permit for broadband through State Line area. Dispennett explained JOINK has begun assessing the area. Clay Andrews made a motion to enter into agreement with GLCC for reimbursement of grant funds for broadband seconded by Craig Greenwood, all voted in favor.
 - i. EMA Fire Ban – Clay Andrews made a motion to lift the County fire ban seconded by John Comer, all voted in favor.
 - j. 24 Holiday Calendar Courthouse and Jail/Commissioner Meeting Calendar – Weston-Hubner presented the Holiday Schedules and will present Commissioner Meeting schedule at the next meeting. John Comer made a motion to approve the 2024 Jail/Sheriff and County Holiday Schedule seconded by Craig Greenwood, all voted in favor.
 - k. Ordinance Establishing Forfeiture and Seized Assets Fund – Tabled. Barce explained the process.
 - l. SIHO Health Insurance Consolidated Appropriations – Tabled.
4. Old Business:
 - a. Resolution to Accept Donation of Property – Removed from agenda.
 - b. St Vincent Tower MOU Convergence/Fire Tech – Tabled. Barce stated Convergence has not been responding.
 - c. 2023 Grant Writer Contract – Andrews explained this will be ready for the next meeting. Tabled.
5. Department Head:
 - a. Weston-Hubner presented dumpster invoice from Trash Kans LLC for Town of Tab cleanup. John Comer made a motion pay \$412.00 from County General Commissioner Budget seconded by Clay Andrews, all voted in favor. Weston-Hubner presented a quote from Axxess PC for County server battery backup located in the Jail of \$3,099.27. Clay Andrews made a motion to approve \$3,099.27 to Axxess PC from County General Commissioner Budget seconded by Craig Greenwood, all voted in favor.
 - b. Sheriff, Anthony Pruitt – Explained Attica Police Chief inquired about the use of our gun range and allowing Warren County Sheriff Department to use Attica Police Department indoor range. Pruitt inquired of the liability issue. Currently Certified Instructors are used from Williamsport and Attica. Barce will work on

MOU. Sheriff Pruitt stated K-9 funding from the Community has been very good. Training will begin in November and in-service in January.

- c. Matt Herndon, Highway Superintendent – Explained issue with Insurance Company concerning 900 damage to guardrail which has been repaired costing approximately \$8,000, driver was not insured. Hobough will give Barce information to send a letter.
- d. Jenny Hobough, Highway Department Office Manager – Hobough stated an issue with Tony Jordan phone and requested Axxess PC to repair. Weston-Hubner will inform Axxess PC.
- e. Phil Astell, EMA Director – Astell explained the radios being donated to fire departments are currently in the EMA office and waiting until the north tower is built out which should be by end of August. Weston-Hubner requested a list of the radios going to each fire department so that an Ordinance can be created.
- f. Craig Greenwood, Commissioner – Greenwood stated Town of Williamsport has received \$10,000 grant for Safe Haven Baby Box which will be placed at the Williamsport Fire Department. Discussion concerning School Resource Officer. Sheriff Pruitt stated this has been discussed and the current grant has been maxed out as per MSD. Possibly apply for additional grant next school year. Greenwood suggested adding to the 2024 budget. Greenwood presented quote for a water hydrant at EMA building \$890 from Bill Burt to install. Clay Andrews made a motion to pay from County General Custodial budget seconded by John Comer, all voted in favor. Greenwood stated the Pine Village School donated LED sign is in need of repair costing \$494 to replace, Extension will pay for this as county paying for moving, concrete etc. Extension had flooding in the building due to the drain that had been placed plugged, but town cleaned it out.
- g. Anthony Pruitt, Sheriff – Explained a toilet and sink were installed in the Jail Control Room when the building was built. This is not need and the space would allow for more storage. Commissioners are in favor of removing the toilet and sink. Anthony will get quotes.
- h. John Kuiper, Zoning Director - Discussed the 31 LLC parcels in Pine Village and Judyville. A letter has been sent will be at July 17th meeting and Van Pelt.


6. Public:


- a. Lyn Martin - Stated a contractor for the Pence Water project will be coming soon. Current focus on flush valves. Commissioners explained the donation of property in Pence not being accepted due to liabilities. Kuiper will inform Bob Cary and Van Pelt prop has had letter sent. Martin stated there is someone interested in the Cary home.

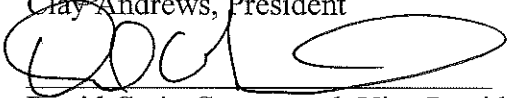
Next Commissioner meeting July 17, 2023 @ 8:30 p.m.

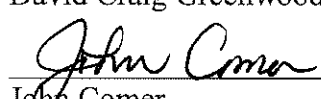
There being no further business John Comer made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


David Craig Greenwood, Vice President


John Comer